

**Village of Round Lake Park  
Committee Meeting Minutes  
August 28, 2007  
7:00 p.m.**

Mayor McCue called the committee meeting to order at 7:00 p.m. with the Pledge of Allegiance. On roll call by the Clerk the following members were:

Present: Kenyon, Pender, Nelson, Seminary, and Schnur

Absent: Teubert

Quorum

**Also Present:** George Filenko

**Mayor Report**

- The Mayor reported she received the audit from Cen Com & Jets Board meeting for our records.
- Briefly discussed the Fox Com deal and sending a letter. No action will be taken.
- Peggy Dohr from the Round Lake Area Park District requested a copy of our residents name and address list so they can send out a big mailing. After a discussion, it was decided to check with the village attorney to get his opinion if we were in violation of a Privacy Act.
- Briefly discussed the no smoking Ban effective in January and how it will affect the Business Owners on Main Street. The American Legion I looking into making their establishment a private club so they will not have to adhere to the new no smoking ban. Park Inn is worried that this new no smoking ban will hurt their business.

**Clerk – No Report**

**Committee Reports**

**Public Works - Teubert Absent**

**Planning, Zoning, Licensing & ordinance Review**

- Schnur reported he was disappointed in Thornton's because they would not make a donation to the festival or allow a sign to be posted on their property. Volunteers are still needed for the festival.
- Briefly discussed request from residents to add e-mails and pictures of the elected officials to the Village web site and thanked Candy for her help.
- Briefly discussed the village should have develop a 5-year plan to use the sales tax from Thornton's to do the work that needs to be done in the village. The question was raised how long it takes to start receiving the money. Mayor McCue stated she thought it was 3 months after the opening date.
- Trustee Schnur stated the air conditioning should be turned down in the village hall at night and over the weekend to conserve energy.

### **Code Enforcement & Public Safety**

- Trustee Seminary reported on some flooding issues on Brierhill that need immediate attention due to some culverts eliminated by residents that have caused flooding issues for other residents. After a discuss, it was suggested that Public Works replace the gravel and put the culverts back and Mayor McCue suggested sending a letter to the residents not to remove them again. Investigation should be done to find out who removed the culverts and possibly charging them for Public Works hours. Trustee Seminary stated this work needs to be done as soon as possible.
- In proper installation of a manhole was installed in 1998 or 1999. It was sealed with asphalt and is clogged causing some flooding problems. It was suggested for Public Works to go out and remove the asphalt around the manhole and clean out the manhole.
- Discussed a letter sent to Carlos Luna from Bill Rundle in regards to his remodeling issues. He was issued building permits by the former building inspector. Trustee Seminary discussed with Bill Rundle the violations and the safety issues and he cannot allow the work to be done. Trustee Seminary recommended for him to come to the Board and apply for a variance and he stated that he feels that the village should work with him since the resident was given incorrect information and we could be held liable.

### **Environmental Planning, Protection & Management**

- Trustee Nelson reported he attended the SWALCO meeting and the discussion was the Operations and Maintenance Fee (\$1.00 per household per year) the payment is due by February. The question was how much does the village have to pay and is Saddlebrook included in the quote. Trustee Nelson stated \$2,885.00 and he will have to check on what included.
- Clarke Mosquito will be spraying this week.
- Trustee Nelson suggested maybe closing the lake during flooding because when boats are in the lake they cause additional problems for homes on the lake.

### **Finance**

- Trustee Pender reported a meeting with Kloeppfer regarding the short-term disability, dental, etc. There will be a 3% increase for dental no increase on the other insurance. Place on the Agenda, under Old Business for Approval to approve the increase.
- Trustee Pender reported she is setting up a meeting with the Treasurer's office and in addition to her questions if there are any others she will be happy to bring them up
- Pay checks this week are retro active with the back pay.

### **Human Resources/Community Outreach**

- Trustee Kenyon reported briefly on the H.R. meeting she held and briefly discussed current activities. It was discussed continuing with the employee Birthday Cards.

- Briefly discussed were employee job descriptions and postings. It was discussed to open up the building inspectors job for full time.

## **Department Reports**

### **Police**

- Chief Filenko reported the EMA vehicle has been stripped and set for auction. They hope to get about \$2,500.00
- He reviewed a Code Enforcement meeting on property maintenance with Bill Rundle, Bob Cada and his officers and what their responsibilities and roles are.
- Deputy Chief Burch and the Chief will be attending a Cultural Diversity workshop at the Cultural Center in Round Lake Beach and if the Mayor or Trustees would like to attend to contact the Chief and he will call in the reservations.
- Two officers will be hired and sworn in shortly.

Mayor McCue informed Chief Filenko that the Workman's comp. group will be visiting the village tomorrow at 9:00 am on Wednesday

Trustee Schnur received an e-mail from Ken Bannister complaining that he was not allowed to remove his property from the ESDA vehicle. He reported that DC Burch would not allow him to do it. Chief Filenko reported there was no record of any purchase of equipment by Ken.

Mayor McCue stated Former Chief Johnson needs to be reimbursed for the fire arms he purchased for the department. Chief Filenko will look into obtaining this information. The Clerk was instructed to put on the Agenda under Old Business

**Public Works – No Report**

**Building Inspector – No Report**

**Resource Center – No Report**

**Treasurer Report – No Report**

### **Old Business**

#### **Approve 7-11 Ordinance**

1. Motion by Trustee Seminary, seconded by Trustee Pender to place on the Consent Agenda to approve "An Ordinance Repealing Chapter 38 of the Round Lake Park Code Entitled "Purchasing" and authorizing the Mayor of the Village to make Purchases on behalf of the Village of Round Lake Park in an amount not to exceed Three Thousand Dollars (\$3,000.00) in Non Emergency situations and to make purchases in the amount of Twenty Thousand (\$20, 0000.00) in Emergency Situations.

Ayes: Kenyon, Pender, Nelson, Seminary, Schnur  
Nays: None  
Absent: Teubert  
Motion Declared Carried

**Approve Classic Printery Quote**

2. Motion by Trustee Schnur, seconded by Trustee Nelson to place on the Consent Agenda to approve the Classic Printery Quote for 2000 Inspection Reports for the Building Inspector in an amount not to exceed \$299.00

Ayes: Kenyon, Pender, Nelson, Seminary, and Schnur  
Nays: None  
Absent: Teubert  
Motion Declared Carried

**Approve Audit from Knutte & Associates**

3. Motion by Trustee Seminary, seconded by Trustee Nelson to place on the Consent Agenda to approve the audit from Knutte & Associates.

Ayes: Kenyon, Pender, Nelson, Seminary, and Schnur  
Nays: None  
Absent: Teubert  
Motion Declared Carried

**Approve Bond Council**

4. Motion by Trustee Seminary, seconded by Trustee Nelson to place on the Consent Agenda to approve the Bond Council in an amount not to exceed \$22,000.

Ayes: Pender, Nelson, Seminary, and Schnur  
Abstain: Kenyon  
Nays: None  
Absent: Teubert  
Motion Declared Carried

**Approve AJ's Pig Roast**

5. Motion by Trustee Seminary, seconded by Trustee Pender to place on the Consent Agenda to approve AJ's Pig Roast on 09/07-09/08.

Voice Vote Called  
Motion Declared Carried

**Approve Ordinance 07-12**

6. Motion by Trustee Schnur, seconded by Trustee Seminary to place on the Consent Agenda to approve the Ordinance 07-12 An Ordinance Amending Section 30.15 of the Round Lake Park Code Entitled "Meetings" To Eliminate Committee of the Whole Meetings.

Ayes: Kenyon, Pender, Nelson, Seminary, Schnur, and Mayor McCue  
Nays: None  
Absent: Teubert  
Motion Declared Carried

Veolia Contract tabled for further review place on the agenda under **Old Business**

**Approve Ordinance 07-13**

7. Motion by Trustee Seminary, seconded by Trustee Nelson to place on the Consent Agenda to approve Ordinance 07-13 Approving a Variance from the regulations Contained in the Sign Control Ordinance for Property Located on Illinois 120 to allow one “Goddard School “ Sign

Voice Vote Called – Four Ayes  
One Nay  
One Absent

Motion Declared Carried

**New Business**

- Trustee Nelson reported residents who lives on Main Street had a problem with an item picked up from Veolia they were told they were a business not residential but this is the first problem they have had and there garbage has been picked up until now. Trustee Nelson stated he will look further into this matter.
- Mayor McCue reported the village has to look into getting insurance coverage for the rail spur.

**Adjourn**

8. Motion by Trustee Nelson, seconded by Trustee Schnur to adjourn the committee meeting at 9:05 p.m.

Voice Vote Called  
Motion Declared Carried

Respectfully Submitted  
Linda M. Lucassen