

**Village of Round Lake Park**

**Board Meeting Minutes**

**May 20, 2008**

Mayor McCue called the board meeting to order at 7:00 p.m. with the Pledge of Allegiance. On roll call by the Deputy Clerk the following members were:

Present: Kenyon, Nelson, Seminary, and Schnur

Absent: Pender and Teubert

Quorum

Also Present: Peter Karlovics, George Johnson, Bill Rundall, George Filenko and Abby Scalf.

**Approve the Consent Agenda**

1. Motion by Trustee Seminary, seconded by Trustee Nelson to approve the Consent Agenda with the exception of item d. and item g. Item d. is to be removed and item g. is to be placed under Old Business.
  - A. Approve Payroll for weeks ending 05/10/08, 05/17/08, in an amount not to exceed \$120,000.
  - B. Approve Accounts Payable for the week of 05/06/08 in the amount of \$50,463.13 for the week of 05/13/08 in the amount of \$43,130.07, for a total of \$93,593.20.
  - C. Approve Regular Board Meeting Minutes for the week of May 6, 2008.
  - D. Approve the Annual Drinking Water Quality Report to be published in the Round Lake Journal at an estimated cost of \$690.56.
  - E. Approve the hiring of Bryant Umber for part-time summer help at the rate of pay of \$9.50 per hour.

Ayes: Kenyon, Nelson, Seminary and Schnur

Absent: Pender and Teubert

Motion Declared Carried

**Public Discussion – None**

**Reports and other Communications**

**Village President**

- a. Mayor McCue announced that Linda Lucassen recently fell and broke her hip. She had surgery and is hoping to be home recovering by the end of the week.

- b. Brought to everyone's attention the fact that the 2008-2009 budget was on the agenda for approval. Stated that a lot of hours and hard work went into making it happen.
- c. Talks are going again for the Railroad Spur. Mr. Ferdinand is looking into possibly buying short term bonds. It will most likely go as an SSA, so that we get our money back immediately. He is up for it and there may be a phone conference within the next couple of days. The switch is in Melrose Park ready to be put in, so we have to move fast.
- d. Memorial Day parade will be held on Monday, May 26<sup>th</sup>. Discussed who would be available to participate and what type of transportation would be used.

#### **Village Attorney**

- a. Recommended that the Blues Fest should be a Village function and should be adopted as their own.

#### **Village Clerk –nothing**

#### **Police Chief**

- a. Mentioned that the Memorial Day parade kicks off at 10:00 a.m. Main Street will be partially blocked off.
- b. Media has been covering the seat belt enforcement campaign this month known as "Click It or Ticket". It has been a learning process for the public. Some interesting statistics were read. There has been approximately 75% compliance since the campaign started. SEAT BELTS DO SAVE LIVES.
- c. Mentioned the rise in gasoline prices and how they could try and conserve in some areas. Looked at shutting vehicles down at times and utilizing the ATV as a patrol vehicle once certification occurs. Bicycles will also be used when possible.

#### **Public Works**

- a. Curran is in town paving. All streets involved should be completed by the weekend. Manholes will be raised accordingly. George feels they are doing a good job.
- b. Mentioned the new lifeguard chair is coming in. It was part of the contract.

#### **Building Inspector**

- a. Reported that during his committee meeting prior to the Board meeting, amendments to the building code were discussed. Will have changes ready for the next meeting.

#### **Board Members**

- a. Trustee Schnur met with the Village Attorney to go over some of the business license applications. Discussed the formality of the application itself. Thought it would be a great idea for the police department to have updated floor plans of the businesses for safety purposes. Also discussed licensing fees and possibly changing some.

- b. Trustee Seminary reported that the code enforcement committee met. Finding problems with some homes that have been foreclosed and or tenants evicted from. Questioned if more could be done than just placing a lien on the property. The Village Attorney stated that if we were a home rule community more options would be available. He offered to look further into the matter.
- c. Trustee Nelson announced that SWALCO will be hosting an Open House on Thursday, June 19<sup>th</sup> from 4:30 to 7:00 p.m. in Gurnee.

Motion by Trustee Nelson, seconded by Trustee Schnur asking that the Village sponsor the Blues Fest and adopt it as an official Village function.

Voice Vote Called

Motion Declared Carried

Mentioned that several vendors have already expressed an interest in participating. It will be held on June 21<sup>st</sup> from 5-10 p.m. at Greenwood Park which is at the corner of Locust and Elder St. Will be sending out a press release.

### **Actual**

In Trustee Pender's absence, Mayor McCue read the actual payroll for the week ending 05/03/08 in the amount of \$75, 878.94 and for the week ending 05/10/08 in the amount of \$31,551.53.

### **Old Business**

- a. Motion by Trustee Nelson, seconded by Trustee Seminary to approve the Comprehensive Plan.

Ayes: Kenyon, Nelson, Seminary and Schnur

Nays: None

Absent: Pender and Teubert

Motion Declared Carried

- b. The Village Attorney felt it was essential to refer to the 2008-2009 budget as a budget guideline. This means that it is a working document which from time to time can be amended. It's a work in progress. It enables the Village to control its' expenditures.

Motion by Trustee Seminary, seconded by Trustee Nelson to approve the Budget Guideline for 2008-2009.

Ayes: Kenyon, Nelson, Seminary, Schnur and Mayor McCue

Nays: None

Absent: Pender and Teubert

Motion Declared Carried

The Village Attorney explained that the Ordinance establishing the position of Office Manager/Finance Director came about as a result of talking to the Mayor and some of the trustees. With this being a new position, it will allow the Village to have a more day to day

control over its finances, not relying on an outside source. Potential cost savings involved. This position specifically oversees the operation of the front office. It also assists the treasurer, but does the day to day functions of accounting for the Village, etc. This is not an appointed position. Resumes will be received after the advertisement has been placed. If the person who is hired does not perform in a satisfactory fashion, they can be disciplined and have a chance to change their ways. This will be establishing an employment position. The process to fire this person is not as quick as if they were an appointed officer. This Ordinance just creates the position.

The License and Ordinance Committee will oversee the hiring of this position.

Motion by Trustee Schnur, seconded by Trustee Kenyon to approve Ordinance 08-13 establishing the position of Office Manager/Finance Director.

Ayes: Kenyon, Nelson, Seminary, Schnur and Mayor McCue

Nays: None

Absent: Pender and Teubert

Motion Declared Carried

### **Adjourn**

Motion by Trustee Nelson, seconded by Trustee Schnur to adjourn the board meeting at 8:00 p.m.

Voice Vote Called

Motion Declared Carried

Respectfully submitted

Cindy Fazekas, Deputy Clerk