

Village of Round Lake Park

Board Meeting Minutes

May 6, 2008

Mayor McCue called the board meeting to order at 7:40 pm with the Pledge of Allegiance. On roll call by the Clerk the following members were:

Present: Kenyon, Pender, Nelson, and Schnur

Absent: Seminary, and Teubert

Quorum

Also Present: Peter Karlovics, George Johnson, Bill Rundall, and George Filenko

Approve the Consent Agenda

1. Motion by Trustee Nelson, seconded by Trustee Pender to approve the Consent Agenda with the exception of item d. and item f. to be removed and placed under Old Business.
 - A. Approve Payroll for weeks ending 04/26/08, 05/03/08, in an amount not to exceed \$120,000.
 - B. Approve Accounts Payable for the week of 04/15/08 in the amount of \$58,515.07 for the week 04/22/08 in the amount of \$47,848.74, for the week of 04/29/08 in the amount of \$9,315.10 for a total of \$115,678.91.
 - C. Approve Regular Board Meeting Minutes for the week of April 15, 2008
 - E. Authorization for Plan Commission to conduct Hearing on a Text Amendment to the Round Lake Park Zoning Ordinance to Allow Second Story Residences in Commercial Zones.

Ayes: Kenyon, Pender, Nelson and Mayor McCue

Abstain: Schnur

Absent: Seminary, Teubert

Motion Declared Carried

Public Discussion – None

Reports and other Communications

Village President

- a. Reviewed for consideration to authorize the attorney to draft an ordinance creating the position of Finance Director with ordinance committee overseeing the creation of duties for this position.
 - b. Permission to Advertise for the Finance Director Position
 - c. Mayor McCue will have available for review and consideration the budget at the next meeting.
 - d. Rebuild day was a success. The residents at Locust and Clifton cleaned-up and repairs have been completed.
 - e. The following appointments have been completed:
 - a. Bill Rundall - Building Inspector - 1 year ending April 30, 2009
 - b. Ken Herring - Plumbing Inspector - 1 year ending April 30, 2009
 - c. Kevin Amann – Electrical Inspector – 1 year ending April 30, 2009
 - d. Peter Karlovics – Village Attorney – 1 year ending April 30, 2009
 - e. Linda Lucassen – Village Collector – 1 year ending April 30, 2009
 - f. Norma Nelson – Deputy Collector – 1 year ending April 30, 2009
 - g. Diana Cessna – Deputy Collector – 1 year ending April 30, 2009
 - h. Cindy Fazekas – Deputy Collector – 1 year ending April 30, 2009
 - i. Cindy Fazekas – Deputy Clerk – 1 year ending April 30, 2009
 - f. Reimbursement for the railroad spur has been completed. The total Mark Ferdinand owes the Village is \$241,902.65. The Mayor reported she has a meeting with Curt Crotti and Mark Ferdinand next week and she stated she is hoping at that time he will write her a check.
 - g. Briefly discussed giving the trustees compensation for 2007 in the amount of \$700.00. No longer will there be expense reports. An annual salary of \$4,166.00 payable quarterly in the amount of \$1,040.00 per ordinance.
1. Motion by Trustee Schnur, seconded by Trustee Kenyon to authorize the attorney to draft an ordinance creating the position of Finance Director with ordinance committee overseeing the creation of duties for this position.

Ayes: Kenyon, Pender, Nelson, and Schnur

Nays: None

Absent: Seminary, Teubert

Motion Declared Carried

2. Motion by Trustee Schnur, seconded by Trustee Pender to approve the authorization to advertise for a Finance Director.

Ayes: Kenyon, Pender, Nelson, Schnur

Nays: None

Absent: Seminary, and Teubert

Motion Declared Carried

3. Motion by Trustee Schnur, seconded by Trustee Kenyon to approve the Mayor's appointments as presented.

Ayes: Kenyon, Pender, Nelson, Schnur, and Mayor McCue

Nays: None

Absent: Seminary, Teubert

Motion Declared Carried

4. Motion by Trustee Pender, seconded by Trustee Schnur to approve the Trustees compensation for 2007 in an amount not to exceed \$700.00.

Ayes: Kenyon, Pender, Nelson, and Mayor McCue

Nays: None

Absent: Seminary, and Teubert

Motion Declared Carried

Attorney

- o Peter thanked the Mayor and the Trustees for his appointment. He stated he wanted to compliment the Plan Commission members. They are top notch and the chairman, Alan Welk, runs a clean meeting. It is open and he encourages everyone to participate. He will be sending a Finding and Fact to Peter shortly.

Comment: Trustee Schnur thanked the Attorney for his help, expertise and for a job well done.

Clerk

- The Clerk reported looking into the questions raised regarding continued use of receipts for the front office. For accounting purposes, it was decided they could use two- part books at a reduced price and it would cut down paper storage. The cost would be less than \$200.00.
 - Request approval for the American Legion to do their Poppy Sale.
 - Request to change the COW meeting to Thursday, May 15, 2008 at 7:00 p.m. so Rudy Magna can come in and speak to the board regarding the Northwest Sewerage Agreement. He has a prior engagement on Tuesdays, so he cannot attend our meetings.
5. Motion by Trustee Nelson, seconded by Trustee Kenyon to approve the ordering of the receipt books in an amount not to exceed \$200.00.

Ayes: Kenyon, Pender, Nelson, Schnur

Nays: None

Absent Kenyon, Teubert

Motion Declared Carried

6. Motion by Trustee Nelson, seconded by Trustee Schnur to approve the Poppy Sale for the American Legion.

Voice Vote Called

Motion Declared Carried

7. Motion by Trustee Schnur, seconded by Trustee Pender to approve changing our COW meeting to Thursday, May 15, 2008 at 7:00 p.m

Voice Vote Called

Motion Declared Carried

Mayor asked about the Memorial Day Parade to see who was going to be available. She found the magnetic signs from the last parade in her garage. She stated we could use a convertible instead of a trailer. Chief will take care of the application.

Police Chief

- It is “Click It or Ticket” month. Last year our community won for the most citations issued.
- Structure Fire last week due to burning leaves.

Public Works

- George requested hiring Bryant Amburn for summer help at the rate of \$9.50 per hour. Mayor stated the matter would be put on the next board meeting agenda for approval.

Building Inspector

- Bill briefly reviewed a report of homes he has been working on getting the residents to comply with his requests, otherwise they will be given citations.

Board Members

- Trustee Schnur thanked the new appointments for their hard work and dedication to the Village.
- He requested less paper be used and would like to see more e-mails used. After a discussion it was decided that Bill would do a summary report instead of making copies of the letters he sends each resident.
- Trustee Schnur has been reviewing business licenses for approval. It was discussed what action should be taken if the business owners have not applied for a business license. Attorney Karlovics recommended issuing a citation.
- Trustee Schnur stated he felt the Village should have a water cooler for people who come in for meetings, or for the Tuesday night meetings, etc. He stated he felt we should purchase one as opposed to renting.

7. Motion by Trustee Schnur, seconded by Trustee Nelson to approve purchasing a water cooler for the Village Hall.

Ayes: Nelson, Schnur, and Mayor McCue

Nays: Kenyon, and Pender

Absent: Seminary, and Teubert

Motion Declared Carried

- Announcement by Trustee Schnur: Surprise Birthday Party for his wife and everyone is invited to attend on August 3rd at the American Legion.

Trustee Nelson reported that last years' Blues Fest was on PBS and he is hoping to get a copy of the tape.

Trustee Pender reported she is meeting with Tom Kloepfer on insurance renewal.

Actual

Trustee Pender read the actual for the week of 04/12/09 in the amount of \$25,806.90, for the week of 04/19/08 in the amount of \$27,035.99, for the week of 04/26/08 in the amount of \$36,016.91.

Approve Water Adjustment Report

8. Motion by Trustee Pender, seconded by Trustee Nelson to approve the Water Adjustment Report for the period of April 1, -April 30, 2008 with an Increase of \$51.72 and a Decrease of \$690.92.

Ayes: Kenyon, Pender, Nelson, and Schnur

Nays: None

Absent: Seminary, and Teubert

Motion Declared Carried

- Trustee Kenyon reported that Bill has been successful in clearing the property of debris at 209 Highmoor. Great Job!

Old Business

- Discussion regarding the speed bump on Maple Drive. Some questions were raised and after a lengthy discussion, it was decided no action would be taken at this time. Chief Filenko did comment that the Ukranian Camp is being donated to the Boy Scouts for use as a summer camp. Mayor McCue requested Chief Filenko speak to Trustee Seminary and advise him of the situation.

Motion by Trustee Pender, seconded by Trustee Schnur to approve An Ordinance Setting Salaries for the Offices of Village President, Village Clerk, and Village Trustees to take effect for terms of office beginning after April 7, 2009 as amended.

Ayes: Kenyon, Pender, Nelson, Schnur, and Mayor McCue

Nays: None

Absent: Seminary, Teubert

Motion Declared Carried

9. Motion by Trustee Nelson, seconded by Trustee Schnur to approve an Ordinance amending provisions of the Code of Round Lake Park pertaining to Fence Regulations. Amending Section 2, paragraph 4 # 10.

Ayes: Kenyon, Pender, Nelson, Schnur, and Mayor McCue

Nays: None

Absent: Seminary, Teubert

Motion Declared Carried

- o Review report from Thornton's sales tax.
- o Comprehensive Plan needs to be reviewed and Trustee Kenyon is in need of a copy.
- o Trustee Pender stated for the record that the Trustees are not getting a raise.
- o Trustee Schnur reminded everyone that the Tire and Oil recycling will be held on Tuesday, May 13th at the Lake County Fair grounds from 9:00-3:00.
- o Trustee Schnur would like to request a \$25.00 donation for SWALCO.

Recess

10. Motion by Trustee Nelson, seconded by Trustee Kenyon to recess and go into executive session to discuss litigation.

Voice Vote Called

Motion Declared Carried

Reconvened

Mayor McCue reconvened the board meeting at 9:54 pm. On roll call by the Clerk the following board members were:

Present: Kenyon, Pender, Nelson, and Schnur

Absent: Seminary, Teubert

Quorum

Adjourn

11. Motion by Trustee Nelson, seconded by Trustee Kenyon to adjourn the board meeting at 9:55pm

Voice Vote Called

Motion Declared Carried

Respectfully Submitted

Linda M. Lucassen, Clerk, RMC CMC